



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-04-24 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
EE-6.

TITLE:
Recommendation for Additional Spending Authority - 17-057E - Lexmark Toner & Supplies

REQUESTED ACTION:
Approve the request for additional spending authority for the above Invitation to Bid (ITB). Contract Term: October 19, 2016 through October 18, 2018, 2 Years; User Department: District-wide; Additional requested amount \$560,000; New Award Amount: \$2,050,000; Awarded Vendor: The Office Pal, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This request is to approve the recommendation to increase the spending authority for ITB -17-057E - Lexmark Toner & Supplies. This Bid is used District-wide for the purchase of Lexmark toner and supplies.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$560,000. The contract award amount was for \$1,475,000. The request is to increase the spending authority by \$560,000, bringing the new contract value to \$2,050,000. The funding source will come from the various department and schools operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Tony Hunter	Phone: 754-321-0400
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: _____
By: _____

Signature

Electronic Signature

School Board Chair